



Transfer/Loan Policy and Procedure

(Revised January 2022)

1.0 Introduction And Purpose

Each year a number of players seek to transfer from one cricket team to another for various reasons. The Bermuda Cricket Board (“BCB”) recognizes that players have a right to transfer from a team without interference.

The purpose of this policy and procedure is to communicate the required BCB process that **must** be followed in order for a player in the domestic cricket league to successfully transfer or be loaned from one team to another.

It is the player’s responsibility to complete, obtain the necessary signatures and present the Transfer Request Form with the required fees to the office of the BCB before the deadline in order to transfer.

Should a player fail to meet the requirements or adhere to the transfer policy and procedure as outlined below, that player will not be eligible to transfer for that upcoming cricket season.

2.0 Definitions

“**Player**” is any registered member of a club cricket team from the previous cricket season accepted by the BCB for that given year.

“**Official**” is the President or Secretary of a club.

“**Season**” is the first scheduled game of BCB Official Cricket Schedule for the current year.

3.0 Transfer Policy And Procedure

3.1 **Prior to the close of business (5:00 p.m.) on the first Friday in March**, any player interested in transferring to another club must: -

- Fill out the required BCB Transfer Request Form
- Obtain the necessary signatures from an Official of the transferring from club
- Submit the completed Transfer Request Form to the BCB office with the transfer fee of **\$100 included**.

3.2 In the event that the attempts by the player to obtain the necessary signatures from an Official of the transferring from club are unsuccessful, the office personnel of the BCB can intervene to obtain the necessary signature on behalf of the player interested in transferring.

- 3.3 In order for the office personnel of the BCB to intervene to obtain the necessary signature on behalf of the player interested in transferring, **prior to the close of business (5:00 p.m.) on the first Friday in March**, the player interested in transferring to another club must:-
- Notify the office personnel of the BCB of their intent to transfer
 - Present the office personnel of the BCB with their Transfer Request Form with the necessary information filled in (that the player can complete) with the administrative transfer fee of **\$150 included**.
- 3.4 The BCB will notify the club official of the transfer request via email. An Official from each club must visit the office of the BCB one day prior to the middle of March to sign any relative transfer request(s) that have been submitted to the BCB office that need an Official's signature or submit authorization of the request via email.
- 3.5 An Official from the club can call the office of the BCB by mid March to ascertain whether any transfer request forms have been submitted relative to their club.
- 3.6 Should an Official from a club fail to visit the office of the BCB one day prior to the middle of March to sign any relative transfer request(s) that have been submitted to the BCB or submit authorization of the request via email, the transfer request(s) relative to that player will be deemed approved.
- 3.7 All successful and unsuccessful "regular" transfer request applicants will be notified by the BCB before the end of March.
- 3.8 In the event of a club's decision to pull its cricket team from the current cricket season, the player of that club will not be required to complete a Transfer Request Form. However, the player must complete a Senior Player Registration Form and present it to the office of the BCB before they can be considered eligible to play a sanctioned match for the "new" team.
- 4.0 **Loan Policy**
- 4.1 As of the first week of the Season, players are allowed to be on Loan to another club with a written request from one club for the use of the player and written accepted letter for the use of the player from the registered Club. The above documents must be submitted to the BCB Office before the close of business (5:00 p.m.) on the **Tuesday** prior to the scheduled match.
- 4.2 The BCB **must** approve all loan requests before the "on loan" player can be eligible to be loaned to another team.
- 4.3 All "on loan" players must be identified on the team sheet with an "L" in brackets after their name at the time of team sheet exchanges.

The Cricket Committee is responsible for the interpretation and administration of the Transfer/Loan Policy and Procedure.